

## How to access Wilton Rancheria "Members Only" site.

1 - Do you have an email address with @live.com, @outlook.com, @msn.com, or @hotmail.com?

***If Yes*** - Please send your email address to Robin Sangmaster at: <mailto:rsangmaster@wiltonrancheria-nsn.gov>. She will send you an email with an invitation to access the site.

- a. Once she sends you the invitation email please click on the link in her email.
- b. Once you click on the link you should have access to the "Members Only" site. If you have any issues please contact the office with, if any, error messages.

***If No*** - Please see section 2.

2 - If you DON'T have an email with @live.com, @outlook.com, @msn.com, or @hotmail.com then you need to go to: <https://signup.live.com/signup.aspx?lic=1> and create an account.

**Note: the new user name has to be an actual email that works and we can contact you with.** See example screen shot when filling out form.

### Create an account

You can use any email address as the user name for your new Microsoft account, including addresses from Outlook.com, Yahoo! or Gmail. If you already sign in to a Windows PC, tablet, or phone, Xbox Live, Outlook.com, or OneDrive, use that account to [sign in](#).

First name

Last name

User name

[Get a new email address](#)

Use your favorite email address as your Microsoft account to sign in to all Microsoft services.

- a. The username is your login name for the "Members Only" site.
- b. Once you have created an account then share that email with Robin Sangmaster at: <mailto:rsangmaster@wiltonrancheria-nsn.gov>.
- c. Robin will send you an email with an invitation to access the site.
- d. Once she sends you the invitation email please click on the link in her email.
- e. Once you click on the link you should have access to the "Members Only" site. If you have any issues please contact the office with, if any, error messages.